

**SUPPLEMENTAL/BID BULLETIN NO. 2  
For LBP-HOBAC-ITB-GS-20230630-01**

**PROJECT** : **Five (5) Units High-End Personal Computers**  
**IMPLEMENTOR** : **HOBAC Secretariat Unit**  
**DATE** : **September 1, 2023**

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D), Bid Data Sheet (ITB Clause 20.2), Schedule of Requirements (Section VI), Technical Specifications (Section VII), Omnibus Sworn Statement (Form No. 6), List of LANDBANK Officers, Employees and Consultant(s) (Annexes F-1 to F-2) and Checklist of Bidding Documents (Item Nos. 11 to 13 of Technical Component and Item No. 4 of Post-Qualification Documents/Requirements) have been revised. Please see attached revised Annex D and specific sections of the Bidding Documents.
- 3) The submission and opening of bids is re-scheduled on September 8, 2023 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.
- 4) Responses to bidder's queries/clarifications per Annexes G-1 to G-2.



**ATTY. HONORIO T. DIAZ, JR.**  
**Head, HOBAC Secretariat Unit**

## TECHNICAL SPECIFICATIONS

Equipment: <b>HIGH-END PERSONAL COMPUTER FOR CCED</b>	
Date Revised: <b>August 23, 2023</b>	
Processor	<ul style="list-style-type: none"> <li>at least 8-core CPU with 4 performance cores and 4 efficiency cores</li> <li>at least 8-core CPU</li> <li>at least 16-core processor</li> </ul>
Memory	<ul style="list-style-type: none"> <li>at least 16GB unified memory</li> </ul>
Storage	<ul style="list-style-type: none"> <li>2TB SSD</li> </ul>
Display	<ul style="list-style-type: none"> <li>at least 24-inch* 4.5K pixel density and resolution display (*Actual diagonal screen size is 23.5 inches) 4480-by-2520 resolution at 218 pixels per inch with support for 1 billion colors 500 nits brightness Wide color</li> </ul>
Wireless	<ul style="list-style-type: none"> <li>Wi-Fi 802.11ax Wi-Fi 6 wireless networking IEEE 802.11a/b/g/n/ac compatible</li> </ul>
Connections and Expansions	<ul style="list-style-type: none"> <li>Two Thunderbolt / USB 4 ports with support for: <ul style="list-style-type: none"> <li>DisplayPort</li> <li>Thunderbolt 3 (up to 40 Gbps)</li> <li>USB 4 (up to 40 Gbps)</li> <li>USB 3.1 Gen 2 (up to 10 Gbps)</li> <li>Thunderbolt 2, HDMI, DVI, and VGA supported using adapters</li> <li>3.5 mm Headphone jack</li> <li>Gigabit Ethernet - Two USB 3 ports (up to 10 Gbps)</li> </ul> </li> </ul>
Accessories	<ul style="list-style-type: none"> <li>Keyboard - Height: 0.16–0.43 inch (0.41–1.09 cm) Width: 10.98 inches (27.9 cm) Depth: 4.52 inches (11.49 cm) Wireless (Bluetooth)</li> <li>Mouse - Height: 2.16 cm (0.85 inches) Width: 5.71 cm (2.25 inches) Depth: 11.35 cm (4.47 inches) Wireless (Bluetooth)</li> </ul> <p><b>Note: Same brand of the unit</b></p>
Bluetooth	<ul style="list-style-type: none"> <li>Bluetooth 5.0 wireless technology</li> </ul>
Audio	<ul style="list-style-type: none"> <li>High-fidelity six-speaker system with force-cancelling woofers Wide stereo sound Support for spatial audio when playing video with Dolby Atmos Studio-quality three-mic array with high signal-to-noise ratio and directional beamforming</li> </ul>
Video Support	<ul style="list-style-type: none"> <li>Simultaneously supports full native resolution on the built-in display at 1 billion colors and one external display with up to 6K resolution at 60Hz Thunderbolt 3 digital video output Native DisplayPort output over USB-C VGA, HDMI, DVI, and Thunderbolt 2 output supported using adapters</li> </ul>
Camera	<ul style="list-style-type: none"> <li>at least 1080P HD camera with image signal processor</li> </ul>
Color	<ul style="list-style-type: none"> <li>Silver</li> </ul>
Warranty	<ul style="list-style-type: none"> <li>3-year Warranty on parts and labor - no additional cost on LANDBANK if parts used for replacement are higher in specs</li> </ul>

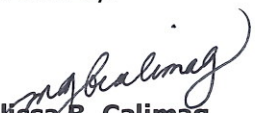
Prepared by:

Noted by:

  
**Ma. Angeline S. Dela Cruz**  
 CCS II, CCED-CDU 08/23/2023

  
**Joselito G. Ramos**  
 CCO, CCED-CDU

Approved by:

  
**Melissa B. Calimag**  
 DM/Head, CCED

## Bid Data Sheet

ITB Clause								
5.3	<p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.1 of IRR of RA 9184 will likely result to failure of bidding/monopoly that will defeat the purpose of public bidding, the Bidder should comply with the following requirements:</p> <p style="margin-left: 40px;">a. The Bidder must have completed a contract that is similar to this Project, the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC of this Project.</p> <p style="text-align: center; margin-left: 100px;">or</p> <p style="margin-left: 40px;">b. The Bidder must have completed at least two (2) contracts similar to this Project, the aggregate amount of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project, and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC for this Project.</p> <p>A contract shall be considered similar to this Project if it involves supply and delivery of desktop/laptop/tablet computers. Moreover, it must have been completed within five (5) years prior to the deadline for the submission and receipt of bids.</p>							
7	Subcontracting is not allowed.							
12	The price of the Goods shall be quoted DDP specified delivery site/s or the applicable International Commercial Terms (INCOTERMS) for this Project.							
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 70%; text-align: center;">Form of Bid Security</th> <th style="width: 30%; text-align: center;">Minimum Amount of Bid Security</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;</td> <td rowspan="2" style="text-align: center; vertical-align: middle;">PhP 21,280.00</td> </tr> <tr> <td style="padding: 5px;">(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and</td> </tr> <tr> <td style="padding: 5px;">(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td style="text-align: center; vertical-align: middle;">PhP 53,200.00</td> </tr> </tbody> </table>	Form of Bid Security	Minimum Amount of Bid Security	(a) Cash or cashier's/ manager's check issued by a Universal or Commercial Bank;	PhP 21,280.00	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; and	(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	PhP 53,200.00
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(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	PhP 53,200.00							

1. If bid security is in the form of cash, the required amount shall be remitted to any LANDBANK Branch or through the LANDBANK online payment platform Link.BizPortal. The bidder shall first secure an electronic PAO from LANDBANK - Procurement Department. If the bidder opts to pay at any LANDBANK Branch, the electronic PAO shall then be printed in two (2) copies and presented to the LANDBANK Teller together with the money. The LANDBANK Teller shall issue a machine validated Official Receipt (OR) evidencing payment of the bid security.

If the bidder opts to pay through the LANDBANK Link.BizPortal, the steps to follow are found in Annex A of the Bidding Documents. The Payment Confirmation shall serve as proof of payment of the cash bid security.

2. If bid security is in the form of cashier's/manager's check, the check should be payable to LAND BANK OF THE PHILIPPINES.
3. If in the form of bank draft/guarantee, the bidder may use the standard format of the issuing Bank, provided that the Project Title and Project Identification Number are indicated therein.
4. If in the form of Standby Letter of Credit, it may be secured through LANDBANK Corporate Banking Department 2 (CBD 2) and Small and Medium Enterprises – Market Lending Department 2 (SME-MLD 2) with the following contact details:
  - (a) CBD 2 - 18<sup>th</sup> Floor, LANDBANK Plaza Building  
Telephone No. 8-405-7345 local 2117  
(For Assets 1 Billion and up)
  - (b) SME-MLD 2 - 18<sup>th</sup> Floor, LANDBANK Plaza Building  
Telephone No. 8-405-7431 local 7431  
(For Assets below 1 Billion)
5. If in the form of surety bond, it should be issued by a surety or insurance company duly accredited by the Insurance Commission (IC) and has not been issued a cease-and-desist order by the IC or is currently not included in the list of blacklisted firms.

The surety bond may be secured through LANDBANK Insurance Brokerage, Inc. (LIBI) with the following contact details:

- (a) LIBI-Forex  
14<sup>th</sup> Floor, LANDBANK Plaza Building  
Telephone No. 8-710-7114  
(Every Tuesday and Thursday)
- (b) 12<sup>th</sup> Floor, SSHG Law Center Bldg.  
105 Paseo de Roxas, Legaspi Village  
Makati City  
Telephone Nos. 8-812-4911 and 8-867-1064

	<p>Surety bonds with the following or similar conditions/phrases shall not be accepted:</p> <p>(a) "In case of default by the Principal, this bond shall only answer for the difference in the bid price of the winning bidder and that of the next lowest complying bidder or that of the new winning bidder in case of re-bidding plus necessary expenses incurred by the Obligee in the re-bidding which liability shall in no case exceed the amount of the bond"; or</p> <p>(b) "That the amount of liability of the Surety under this bond is limited to the actual loss or damage sustained and duly proven by the Obligee."</p> <p>6. If in the form of Bid Securing Declaration, the attached Form No. 8 of the Bidding Documents must be used.</p> <p>7. A scanned copy of the bid security (i.e. LANDBANK Official Receipt and/or and/or Payment Confirmation and/or Manager's/Cashier's Check and/or Bank Draft/Guarantee and/or Surety Bond and/or Bid Securing Declaration) shall be included in the Eligibility and Technical Proposal/Documents. In the case of cashier's/manager's check bid security, the physical check must be delivered to and received by LANDBANK-Procurement Department not later than 5:00 P.M. of the following banking day after the opening of bids. In the case of the other forms of bid security, the physical document must be submitted to LANDBANK-Procurement Department during the post-qualification stage.</p>
15	<p>The electronic bid shall consist of two identical copies of archived/compressed files (Copy 1 and Copy 2). The archived/compressed files shall be labelled with bidder's assigned short name, last seven (7) digits of the bidding reference number including the parenthesis if there are any, and bid copy number, each separated with a dash sign. Thus, for a project with bidding reference number LBPHOBAC-ITB-GS-20200819-01(2) that XYZ Company wants to bid on, the archived/compressed files shall be labelled as XYZ-081901(2)-C1 (for Copy 1) and XYZ-081901(2)-C2 (for Copy 2). Copy 1 shall serve as the primary file while Copy 2 shall be the backup file. The archived/compressed files shall be generated using either WinZip, 7-zip or WinRAR and password-protected.</p> <p>The above mentioned archived/compressed files shall contain the Technical Component and Financial Component files in PDF format. These PDF files shall be labelled with bidder's assigned short name, last seven (7) digits of the bidding reference number including the parenthesis if there are any, and the word "Tech" or "Fin" in the case of the Technical Component and Financial Component, respectively, each separated with a dash sign. Thus, using the above example, the archived/compressed files XYZ-081901(2)-C1 and XYZ-081901(2)-C2 shall both contain the PDF files labelled XYZ-081901(2)-Tech and XYZ-081901(2)-Fin.</p> <p><u>All the required documents for each component of the bid shall be in one (1) PDF file and sequentially arranged as indicated in the Checklist of Bidding Documents.</u> The documents must be signed by the authorized signatory/ies when required in the form.</p>

	<p><u>The archived file and the PDF files shall be assigned with a different password</u> and these passwords shall be disclosed by the bidder only upon the instruction of HOBAC during the actual bid opening. The passwords for Copy 1 and Copy 2 shall be the same.</p> <p>Electronic bids that are not assembled, labelled and password-protected in accordance with these procedures shall not be rejected/disqualified but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The HOBAC/LANDBANK shall assume no responsibility for the non-opening or premature opening of the contents of the improperly assembled, labelled and password-protected electronic bid.</p> <p>In case of modification of bid, a modified version of Copy 1 and Copy 2 of the bid (archived/compressed) files shall be uploaded to the SFTF. The qualifier "Mod" and a numeric counter indicating the number of times that the bid had been modified shall be added at the end of the filenames of both the archived and PDF files. Using again the earlier example, the sample labels and contents of the modified bid shall be as follows: a) First Modification: XYZ-081901(2)-C1-Mod1 and XYZ-081901(2)-C2-Mod1 containing XYZ-081901(2)-Tech-Mod1 and XYZ-081901(2)-Fin-Mod1, and b) Second Modification: XYZ-081901(2)-C1-Mod2 and XYZ-081901(2)-C2-Mod2, containing XYZ-081901(2)-Tech-Mod2 and XYZ-081901(2)-Fin-Mod2]. Only the latest modified bid shall be opened while the rest of the superseded bids will be rejected.</p>
16	<p>All bids shall be submitted electronically on or before the 10:00 A.M. deadline on _____. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.1. Only electronic bids that are successfully uploaded to the Secure File Transfer Facility of LANDBANK on or before the deadline shall be accepted. The procedures that will be followed in the submission and opening of electronic bids are described in the Detailed Procedures in Submission and Opening of Electronic Bids per attached Annexes C-1 to C-7. The electronic bid shall be submitted by uploading the same in the LBP SFTF (please refer to the Guide in Accessing LBP Secure File Transfer Facility per attached Annexes C-4 to C-7).</p> <p><u>Electronic bids received after the set deadline basing on the date and time on the electronic folders of bidders shall not be accepted by the HOBAC.</u> Thus, bidders are requested to upload their electronic bids at least two (2) hours before the set deadline.</p> <p>The prospective bidder shall receive an acknowledgement receipt via email after successful uploading of its/his/her electronic bid. If no email is received within one (1) hour after successful uploading, the bidder shall call the HOBAC Secretariat at (02) 8522- 0000 local 2609 to confirm whether the submission has been received, and if so, request for the acknowledgment of receipt of the electronic bid.</p>

17	<p>On the bid opening date, the bidder shall confirm its/his/her participation in the online meeting with the HOBAC Secretariat at least one (1) hour before the scheduled meeting. The bidder shall be able to log in into MS Teams and join the Waiting Room of the HOBAC meeting. A maximum of two (2) accounts/connections per participating interested bidder shall be allowed to join the meeting.</p> <p>Projects with participating bidders in attendance shall be given priority in the queuing.</p> <p>Upon the instruction of the HOBAC Chairperson to start the bid opening activity, the HOBAC Secretariat connects the participating bidder/s to the videoconferencing/group calling session. The HOBAC Secretariat shall record the session and act as Moderator of the meeting all throughout.</p> <p>In case a bidder cannot connect to the videoconferencing via MS Teams application, the HOBAC Secretariat shall contact the bidder concerned through its registered mobile phone/landline telephone up to a maximum of three (3) call attempts with five (5) minutes interval after each call attempt. A text message advising the bidder that the public bidding has already started will also be sent by the HOBAC Secretariat. If the HOBAC Secretariat still cannot contact the bidder after the said allowable call attempts or the bidder is unable to contact the HOBAC Secretariat to provide the passwords needed to open its electronic bids when required by the HOBAC, the bidder concerned shall be disqualified from further participating in the bidding process.</p> <p>Once the connections are in place, the HOBAC, with the assistance of the HOBAC Secretariat, retrieves the archived file from the LBP SFTF and opens the same. The Technical Proposal shall be opened first. Upon instruction from the HOBAC, the bidder concerned shall disclose the passwords for the archived file and the PDF file of the Technical Component.</p> <p>The HOBAC then determines the eligibility and compliance with the technical requirements of the specific bidder using a nondiscretionary "pass/fail" criterion. Only bidders that have been rated "Passed" shall be allowed to participate in the succeeding stages of the bidding process.</p> <p>The HOBAC, with the assistance of the HOBAC Secretariat, shall then open the Financial Components of those bidders that have been rated "Passed". Upon instruction from the HOBAC, the bidder concerned shall disclose the password for its/his Financial Component.</p> <p>In case an archived/PDF file fails to open due to a wrong password, the specific bidder shall be allowed to provide the HOBAC with passwords up to five (5) times only. The same number of attempts shall apply to Copy 2 of the bid, in case there is a need to open it. If the archived/PDF file still could not be opened after the maximum allowable attempts or due to technical issues, the bidder concerned shall be disqualified from further participating in the bidding process. Thus, the bidders are encouraged to test their electronic bids and ensure that they are free from technical errors prior to uploading of the same to the SFTF.</p>
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	<p>The HOBAC, with the assistance of the HOBAC Secretariat, conducts bid evaluation and ranking of the bids. The results of bid evaluation and ranking shall be recorded in the Abstract of Bids, which shall be signed by the HOBAC Members and Observers. The result of evaluation and ranking shall also be announced to the participants.</p> <p>The retrieval and opening of the electronic bids, page-by-page review of documents and the results of the bid evaluation and ranking shall be shown to the participants through the screen sharing feature of MS Teams.</p> <p>The access of the bidders to the videoconferencing/calling session shall be terminated once the Chairperson has declared that the bid opening activity for a specific project has been finished.</p>
19.3	<p>The lot and reference is:</p> <p>Five (5) Units High-End Personal Computers with Project Identification Number LBP-HOBAC-ITB-GS-20230605-01.</p> <p>The goods are grouped in a single lot and the lot shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.</p>
20	<p>The following documents shall be submitted by the Bidder with the Lowest Calculated Bid:</p> <ol style="list-style-type: none"><li>1. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).</li><li>2. <b>Original copy of duly notarized Revised Omnibus Sworn Statement (OSS) (sample form - Form No.6).</b></li><li>3. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).</li></ol>
21	No further instructions.



# Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Description	Quantity	Delivered, Weeks/Months
High-End Personal Computers	Five (5) Units	<b>Within ninety (90) calendar days upon receipt of Notice to Proceed</b>

**Delivery Site:**

Corporate Communications and Events Department (CCED)  
LANDBANK Plaza Building  
1598 M.H. del Pilar corner Dr. J. Quintos Streets, Malate, Manila

**Contact Person:**

Melissa B. Camalig  
Department Manager, CCED

**Contact Nos.:**

8522-0000 local 2509

**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature Over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

# Technical Specifications

<p align="center"><b>Specifications</b></p>	<p align="center"><b>Statement of Compliance</b></p> <p><b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</b></p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p>
<p align="center"><b>Five (5) Units High-End Personal Computers</b></p> <ol style="list-style-type: none"> <li><b>1. Minimum technical specifications and other requirements per attached Revised Annex D.</b></li> <li>The documentary requirements indicated in the Checklist of this bidding documents shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements.</li> </ol> <p>Non-submission of the above documents may result in the post-disqualification of the bidder.</p>	<p align="center"><b>Please state here either “Comply” or “Not Comply”</b></p>

The winning supplier must affix sticker/tag/label for the unit with company name and after-sales contact number(s) or equivalent form of marking on the equipment.	
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**Conforme:**

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Position

## Form No. 6

### Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

#### AFFIDAVIT

I, \_\_\_\_\_, of legal age, \_\_\_\_\_, \_\_\_\_\_, and residing at  
(Name of Affiant) (Civil Status) (Nationality)  
\_\_\_\_\_, after having been duly sworn in accordance with law,  
(Address of Affiant)  
do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of \_\_\_\_\_  
(Name of Bidder)  
with office address at \_\_\_\_\_;  
(Address of Bidder)

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative  
of \_\_\_\_\_ with office address at \_\_\_\_\_;  
(Name of Bidder) (Address of Bidder)

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of  
\_\_\_\_\_ I have full power and authority to do, execute and perform any and all acts  
(Name of Bidder)  
necessary to participate, submit the bid, and to sign and execute the ensuing contract for the Land Bank of the  
Philippines, as shown in the attached duly notarized Special Power of Attorney;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and  
perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for  
Land Bank of the Philippines, as shown in the attached [state title of attached document showing proof of  
authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of  
Attorney, whichever is applicable)];

3. \_\_\_\_\_ is not "blacklisted" or barred from bidding by the Government of the Philippines  
(Name of Bidder)  
or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international  
financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board,  
by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person  
or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original,  
complete, and all statements and information provided therein are true and correct;
5. \_\_\_\_\_ is authorizing the President and CEO of Land Bank of the Philippines or its duly  
(Name of Bidder)  
authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related by consanguinity or affinity up to the third level degree to the following LANDBANK officers, employees and consultants: 1) members of the Board of Directors; 2) President and CEO; 3) members of the Head Office Bids and Awards Committee (HOBAC); 4) HOBAC Secretariat; 5) members of the Technical Working Group, if applicable; 6) personnel of Procurement Department; 7) personnel of the implementing unit or the end-user unit; and 8) project consultants, if applicable;¹

*If a partnership or cooperative:* None of the officers, members, of \_\_\_\_\_ is related  
(Name of Bidder)

by consanguinity or affinity up to the third civil degree, to the following LANDBANK officers, employees and consultants: 1) members of the Board of Directors; 2) President and CEO; 3) members of the Head Office Bids and Awards Committee (HOBAC); 4) HOBAC Secretariat; 5) members of the Technical Working Group, if applicable; 6) personnel of Procurement Department; 7) personnel of the implementing unit or the end-user unit; and 8) project consultants, if applicable;¹

*If a corporation or joint venture:* None of the officers, directors, controlling stockholders of \_\_\_\_\_ is related, by consanguinity or affinity up to the third civil degree,  
(Name of Bidder)

to the following LANDBANK officers, employees and consultants: 1) members of the Board of Directors; 2) President and CEO; 3) members of the Head Office Bids and Awards Committee (HOBAC); 4) HOBAC Secretariat; 5) members of the Technical Working Group, if applicable; 6) personnel of Procurement Department; 7) personnel of the implementing unit or the end-user unit; and 8) project consultants, if applicable;¹

7. \_\_\_\_\_ has no unsatisfactory performance with its ongoing projects.  
(Name of Bidder)

8. \_\_\_\_\_ complies with existing labor laws and standards; and  
(Name of Bidder)

9. \_\_\_\_\_ is aware of and has undertaken the responsibilities as a Bidder in  
(Name of Bidder)

compliance with the Philippine Bidding Documents, which includes:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Making an estimate of the facilities available & needed for the contract to be bid, if any; and
- d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

10. \_\_\_\_\_ did not give or pay directly or indirectly, any commission, amount, fee, or  
(Name of Bidder)  
any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, in \_\_\_\_\_, Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

Notary Public

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
S. of \_\_\_\_\_.

## Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

#### Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

#### Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

#### Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
  8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
  9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.
- **Technical Documents**
10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
  11. Revised Section VI – Schedule of Requirements with signature of bidder's authorized representative.
  12. Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.
  13. Duly notarized Revised Omnibus Sworn Statement (OSS) (sample form - Form No.6).

***Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.***



**List of LANDBANK Officers, Employees and Consultant(s)**

**A. Board of Directors**

Ex-Officio Chairman: Sec. Benjamin E. Diokno, Department of Finance (DOF)  
Ms. Rosalia V. De Leon, Treasurer, Primary Alternate – DOF  
Mr. Erwin D. Sta. Ana, Deputy Treasurer, Secondary Alternate – DOF

Vice Chairperson: Ms. Ma. Lynette V. Ortiz, President and CEO

Members: Pres. Ferdinand R. Marcos Jr., Department of Agriculture (DA)  
Mr. Domingo F. Panganiban, Senior Undersecretary, DA  
Ms. Mercedita A. Sombilla, Undersecretary, Alternate Member – DA  
Sec. Bienvenido E. Laguesma, Department of Labor and Employment (DOLE)  
Mr. Benedicto Ernesto R. Bitonio, Jr., Undersecretary, Alternate Member – DOLE  
Atty. Lennard Constantine C. Serrano, Assistant Secretary, Secondary Alternate – DOLE  
Sec. Conrado M. Estrella III, Department of Agrarian Reform (DAR)  
Mr. Napoleon U. Galit, Undersecretary, Alternate Member – DAR  
Ms. Nancy D. Irlanda, Representative - Private Sector  
Atty. David D. Erro, Representative - Agrarian Reform Beneficiaries Sector  
Ms. Virginia N. Orogo, Representative - Agrarian Reform Beneficiaries Sector

**B. President and CEO: Ms. Ma. Lynette V. Ortiz**

**C. Bids and Awards Committee (HOBAC)**

Chairman: Mr. Reynaldo C. Capa, Senior Vice President – Banking Services Group

Vice Chairman: Mr. Alwin I. Reyes, Vice President – Procurement Department

Regular Members: Ms. Adelfa R. Masacupan, First Vice President – Asset and Liability Management Group  
Mr. Emmanuel G. Hio, Jr., First Vice President – Facilities Engineering Services Group  
Ms. Marife Lynn O. Pascua, Vice President – Agrarian Services Group  
Mr. Reo S. Andarino, Vice President – Digital Banking Support Department

Provisional Member: Atty. Joseph Dennis C. Castro, Legal Manager - Legal Services Group

**D. HOBAC Secretariat**

Head: Atty. Honorio T. Diaz Jr.

Officers and Staff: Ms. Remedios S. Lacaden, Senior Management Associate  
Ms. Ruby S. Cortez, Procurement Specialist III  
Ms. Farah Eva B. Esguerra, Administrative Specialist II  
Ms. Maribel J. Paredes, Procurement Specialist I  
Mr. Mark Anthony C. Pantalla, Procurement Analyst  
Ms. Jenica V. De Vicente, Procurement Assistant  
Mr. Jerome C. Relucio, ASO I  
Mr. Roman R. Eala, ASO I

**E. Technical Working Group**

Chairman: \_\_\_\_\_

Vice Chairman: \_\_\_\_\_

Members: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**F. Procurement Department**

Head: Mr. Alwin I. Reyes, Vice President

Officers and Staff: Ms. Ma. Victoria C. Viray, Senior Procurement Officer/Team Leader  
Ms. Rosemarie SJ. Mirando, Senior Procurement Officer/Team Leader  
Ms. Leonor F. Santos, Acting Senior Procurement Specialist/Team Leader  
Mr. Joel R. Perez, Senior Procurement Specialist/Team Leader

Ms. Helen S. Purificacion, Senior Procurement Specialist/Team Leader  
 Mr. Donato DR. Cariaga, Senior Procurement Specialist/Team Leader  
 Ms. Kristi Ann P. Rutab, Procurement Officer/Team Leader  
 Atty. Karla May M. Temporosa, Administrative Officer  
 Mr. Rommel C. Pascua, Procurement Specialist III  
 Ms. Cathrina Marie A. Garcia, Procurement Specialist III  
 Mr. Rosalino V. Cruz, Procurement Specialist II  
 Ms. Lubelle B. Lumabas, Procurement Specialist II  
 Mr. Jerome V. Bueno, Procurement Specialist II  
 Ms. Nadia G. Iletto, Procurement Specialist I  
 Ms. Ma. Angela Q. Emeterio, Procurement Analyst  
 Ms. Jeramae F. Concepcion, Procurement Analyst  
 Ms. Kimberly Joy A. Sto. Tomas, Procurement Analyst  
 Mr. Jollianz Jenkin G. Dy, Procurement Analyst  
 Ms. Charmaine F. Mangilit, Procurement Analyst  
 Ms. Jeah Crysel L. Escalona, Procurement Analyst  
 Mr. Marlon R. Faraon, Procurement Analyst  
 Mr. Aaron V. Sedanto, Procurement Analyst  
 Mr. Rudyrick B. Silva, Procurement Analyst  
 Ms. Fretch Camille J. Japole, Procurement Assistant  
 Mr. Mark Anthony M. Abad, Procurement Assistant  
 Ms. Almay Joyce B. Ruz, Procurement Assistant  
 Ms. Vinna Mariella T. Custodio, Procurement Assistant  
 Ms. Ma. Theresa N. Cruz, Acting Executive Assistant  
 Ms. Joy L. Gabay, Administrative Assistant  
 Ms. Julieta S. Rabino, ASO I  
 Mr. Jesus David, SCW  
 Mr. Emil Dela Cruz, SCW  
 Mr. Erikson Guani, SCW  
 Mr. Vicente Gutierrez, Jr, SCW  
 Mr. Andrew Palma, SCW  
 Mr. Dexter Naguit, SCW  
 Mr. Ramil Pendilla, SCW  
 Mr. Frederick Reyes, SCW  
 Mr. Pablo Tenoria, SCW

**G. Implementing Unit**

Head:

Officers and Staff:

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**H. End-user Unit**

TOD Head:

Officers and Staff:

Melissa B. Calimag

Please refer to attached Annex F

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**I. Project Consultants**

Team Lead:

Members:

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## TECHNICAL SPECIFICATIONS

Equipment: <b>HIGH-END PERSONAL COMPUTER FOR CCED</b> Date Revised: <b>August 23, 2023</b>	
Processor	<ul style="list-style-type: none"> <li>at least 8-core CPU with 4 performance cores and 4 efficiency cores</li> <li>at least 8-core CPU</li> <li>at least 16-core processor</li> </ul>
Memory	<ul style="list-style-type: none"> <li>at least 16GB unified memory</li> </ul>
Storage	<ul style="list-style-type: none"> <li>2TB SSD</li> </ul>
Display	<ul style="list-style-type: none"> <li>at least 24-inch* 4.5K pixel density and resolution display (*Actual diagonal screen size is 23.5 inches) 4480-by-2520 resolution at 218 pixels per inch with support for 1 billion colors 500 nits brightness Wide color</li> </ul>
Wireless	<ul style="list-style-type: none"> <li>Wi-Fi 802.11ax Wi-Fi 6 wireless networking IEEE 802.11a/b/g/n/ac compatible</li> </ul>
Connections and Expansions	<ul style="list-style-type: none"> <li>Two Thunderbolt / USB 4 ports with support for:                             <ul style="list-style-type: none"> <li>DisplayPort</li> <li>Thunderbolt 3 (up to 40 Gbps)</li> <li>USB 4 (up to 40 Gbps)</li> <li>USB 3.1 Gen 2 (up to 10 Gbps)</li> <li>Thunderbolt 2, HDMI, DVI, and VGA supported using adapters</li> </ul> </li> <li>3.5 mm Headphone jack Gigabit Ethernet - Two USB 3 ports (up to 10 Gbps)</li> </ul>
Accessories	<ul style="list-style-type: none"> <li>Keyboard - Height: 0.16–0.43 inch (0.41–1.09 cm) Width: 10.98 inches (27.9 cm) Depth: 4.52 inches (11.49 cm) Wireless (Bluetooth)</li> <li>Mouse - Height: 2.16 cm (0.85 inches) Width: 5.71 cm (2.25 inches) Depth: 11.35 cm (4.47 inches) Wireless (Bluetooth)</li> </ul> <p><b>Note: Same brand of the unit</b></p>
Bluetooth	<ul style="list-style-type: none"> <li>Bluetooth 5.0 wireless technology</li> </ul>
Audio	<ul style="list-style-type: none"> <li>High-fidelity six-speaker system with force-cancelling woofers Wide stereo sound Support for spatial audio when playing video with Dolby Atmos Studio-quality three-mic array with high signal-to-noise ratio and directional beamforming</li> </ul>
Video Support	<ul style="list-style-type: none"> <li>Simultaneously supports full native resolution on the built-in display at 1 billion colors and one external display with up to 6K resolution at 60Hz Thunderbolt 3 digital video output Native DisplayPort output over USB-C VGA, HDMI, DVI, and Thunderbolt 2 output supported using adapters</li> </ul>
Camera	<ul style="list-style-type: none"> <li>at least 1080P HD camera with image signal processor</li> </ul>
Color	<ul style="list-style-type: none"> <li>Silver</li> </ul>
Warranty	<ul style="list-style-type: none"> <li>3-year Warranty on parts and labor - no additional cost on LANDBANK if parts used for replacement are higher in specs</li> </ul>

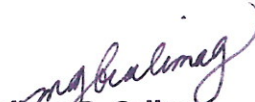
Prepared by:

Noted by:

  
**Ma. Angeline S. Dela Cruz**  
CCS II, CCED-CDU 08/23/2023

  
**Joeselito G. Ramos**  
CCO, CCED-CDU

Approved by:

  
**Melissa B. Calimag**  
DM/Head, CCED

Revised Annex D

## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	August 22, 2023
PROJECT IDENTIFICATION NO	ITB-GS-20230630-01
PROJECT NAME	Five (5) Units High-End Personal Computers
PROPONENT UNIT/TECHNICAL WORKING GROUP	Creatives and Design Unit Corporate Communications and Events Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1	Section VII. Technical Specification  <i>Color: Silver</i>	Do you consider other color?	No, since silver is more corporate-looking than the other color options.
2	Checklist for Bidding Documents for Procurement of Goods and Services  Other Documents to Support Compliance with Technical Specifications <ol style="list-style-type: none"> <li>1. Manufacturer's Authorization or its equivalent document, confirming that the bidder is authorized to provide the equipment and consumables supplied by the manufacturer, including warranty obligations and after sales</li> <li>2. List of at least one (1) service center in Metro Manila with complete addresses, contact persons and contact details</li> </ol>	Do you accept reseller certificate from local distributor?  Distributor can only provide list of service centers with complete addresses and contact details	Request for: <ol style="list-style-type: none"> <li>1. A copy of your distributor's reseller certificate issued by the manufacturer</li> <li>2. Certification issued by the distributor confirming your authorization to provide the equipment from them</li> </ol> This may be accepted provided that a warranty receipt will be issued to LANDBANK upon delivery.
3	Section VI. Delivery Schedule  <i>Sixty (60) Calendar Days upon receipt of Notice to Proceed</i>	Ninety (120) Calendar Days upon receipt of Notice to Proceed	Delivery schedule may be adjusted from sixty (60) to ninety (90) calendar days upon receipt of Notice to Proceed

ANNEX G-1

## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	August 22, 2023
PROJECT IDENTIFICATION NO	ITB-GS-20230630-01
PROJECT NAME	Five (5) Units High-End Personal Computers
PROPONENT UNIT/TECHNICAL WORKING GROUP	Creatives and Design Unit Corporate Communications and Events Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK'S RESPONSES
1	Section VII. Technical Specification	Is this 8-core GPU?	Yes, the 8-core CPU requirement is also equivalent to 8-core GPU.
2	Section VII. Technical Specification	Is this 16-core Neural Engine?	Yes, the 16-core processor requirement is also equivalent to 16-core Neural Engine

*ANNEX G-2*